

VOCATIONAL & REHABILITATION SERVICES

EXHIBIT A: DOCUMENTS REQUESTED

DOCUMENT(S)	VOCATIONAL ECONOMIC	LIFE CARE PLAN
Signed HIPAA Release	×	✓
Completed Personal History Questionnaire	✓	✓
 Medical Records Hospital and/or Rehab Facility Records, limited to intake/discharge summaries, and operative/procedural reports Imaging/Diagnostics (reports only; images unnecessary) Narrative Reports and Independent Medical Exam Reports Progress notes related to ongoing treatment (such as PT, OT) Functional Capacity Evaluations Do not send records in excess of 1,000 pages; review of >1,000 pages will be billed hourly per the fee schedule below. 	✓	√
Legal Exhibits	✓	✓
Other Experts' Reports, both plaintiff and defense	✓	✓
 Employment and Earnings Records Tax Returns W2 Earnings Records Paystubs Other Earnings Records Social Security Administration Statement of Earnings Union Contracts Job Description Performance Evaluations 	✓	×
Educational Records	√	×
Prison Records	✓	×

^{✓ =} document requested for this type of report

Please note that KWVRS is a paperless office. All records must be submitted electronically.

x = document not necessary for this type of report